

## **AEL School Council Meeting Minutes:**

October 11, 2022

6:30 – 7:30 pm

Microsoft Teams and Ardrossan Elementary School

53131 Range Road 222, Ardrossan, AB

**Attendees:** Lana Lastiwka (Principal), Tandy Atchison (Assistant Principal), Chelsea Pretzlaw (President), Tanya Doran (Vice President), Jami McLaren (Secretary), Ady Arbuckle, Cheryl Popik, Vall Ulliac, Jill Herbert, Vania Lloyd, Darren Wright, Tina Zerebeski, Kari Ludwig

**1. Meeting Called to Order** at 6:35 by Chelsea  
Introductions

**2. Review Agenda**  
Land acknowledgment lead by Chelsea

**3. Approve Meeting Minutes**  
Ady motions to accept the minutes as written for the September AGM School Council meeting. Tanya seconds that motion. All in favour, no one opposed. Motion carried.

### **4. Information Reports**

**A. COSC Report** - Chelsea Pretzlaw  
Lesley has been voted in again as chair  
Chelsea has been voted in as vice-chair  
Much of the discussion was around replacing Sherwood Heights  
[www.replacesherwoodheights.ca](http://www.replacesherwoodheights.ca)

October 22, Stand up for Education ASCA and ATA rally at the Legislature grounds

School Council Grant : \$500 per school to be used for professional development and guest speakers

French Immersion review, October 26 2022, 5:30 at Heritage Hills  
A new survey will begin and take 1 year to complete to evaluate the French immersion program. For any updates visit — — — — to subscribe.

EIPS hired one teacher per grade level to support the implementation of the new curriculum. The feedback is it has been well-received.

**B. AEPSA Report-** Vania Lloyd  
Movie night was a success  
Bottle Drive the week before fall break

Christmas art card program has been started

**C. CPF Report - Chelsea Pretzlaw**

No report for today. Next meeting is November 21, 2022

Monies given to Ardrossan Jr. Sr. high for an academic award

**D. Principles Report Lana Lastiwka & Tandy Atchison**

1. A HUGE thank you to everyone who helped put on our Outdoor Movie Night.

2. Read in Week Update

3. Playground evaluation committee- postponed to the next meeting

4. Minutes posted to the website after approval- yes after minutes are approved

5. Meet the staff 2023 - 2024- proposed to have it the night before school starts

6. Art cards - to ask AEPSA to pay postage

7. PTPro

8. Halloween Update - division 1 parade in the gym and division 2 in the gym

9. February 14 date change- not needed

10. Monument Update- first step is to file a ticket with EIPS, which will move to a project and be connected to the county,

11. October 28 grade 6 tournament afternoon - Reading Eggs

12. <https://www.eips.ca/about-us/planning-and-results/public-engagement> - The first meeting

for the French Immersion discussion is scheduled for Oct. 26, 2022. Next week, (October 18) more information will be provided directly to all French Immersion families and those who've specifically subscribed to the French Immersion email distribution list.

13. EYE-TA Kindergarten Assessment - Elk Island Public Schools (EIPS) utilizes the Early

Years Evaluation – Teacher Assessment (EYE-TA) in all kindergarten classrooms. The EYE-TA provides teachers with a framework to structure their regular observations and informal assessments in play-based learning environments in the classroom and around the school.

The EYE-TA is administered for children ages four to six years. The purpose of the assessment is to determine each child's progress and development in five key areas closely linked with early learning and emerging literacy skills. The five key areas are:

- Awareness of self and environment;
- Social skills and approaches to learning;
- Cognitive skills (academic skills);
- Language and communication; and
- Physical development.

Families will receive a copy of their child's results, with information in the five key areas, at the end of November. The EYE-TA will serve as the Division's kindergarten reporting tool for the first term. EYE-TA results, along with other assessments, can help teachers determine the type and amount of support required for each child to succeed in the classroom.

14. Parent Teacher Interviews (grades 1-6) October 19 and 20 as well as book Fair no K

**E. Trustee Report -Susan Miller (Read by Lana Lastiwka)**

October 5, the first COSC meeting this year was in person at central office. There were many Principals and Cosc reps in attendance for the pizza meet and greet. It was a great evening and the first Cosc meeting I attended in person. Elk Island has a Three-Year Engagement Strategy, which highlights key areas in the Division, where we can improve operations to best serve students – including programming and school capacity considerations. Over the next three years – EIPS will engage school families and the community to ensure the best possible solutions before making any decisions. October 6, there was a public engagement session at Salisbury Comp, this was the 3rd public engagement session the Board and the Logos community have had. The Board hired, Y Station, a public-consultation firm, to facilitate the conversation addressing enrolment in the Logos Program that is currently running in Both Westboro and Brentwood Schools. EIPS administration has determined offering two elementary Logos programs is no longer sustainable, long-term. As such, administration will enter conversations with school families about consolidating the two elementary Logos programs at one school. It will also discuss with the community the low subscription of the Logos junior high program. The next area of work to begin within this project is a discussion around French Immersion programming. EIPS is seeking feedback on the French Immersion program. Specifically, EIPS is looking to have a conversation around junior high and senior high French Immersion programming within Sherwood Park and Strathcona County. If you'd like to sign up to receive email updates about the French Immersion conversation, visit Public Engagement Email Signup form and submit your email address ensuring to check off the French Immersion project. The first meeting for the French Immersion discussion is scheduled for Oct. 26, 2022. More information will be provided directly to all French Immersion families and those who've specifically subscribed to the French Immersion email distribution list.

October 6th the Board popped into Sherwood Heights Junior High School to observe their first Annual Wellness Day. The 1-day conference-style event was for all students and focused on all domains of health and wellness. It was wonderful to see these students so engaged in these fun but informative activities.

Assurance Reviews are coming up! The Division hosts Assurance Reviews of the previous year for schools and departments – using Alberta Education's assurance measures and internal qualitative and quantitative data. The review complements the education plans and allows schools and departments to share their results, annual plans, successes and challenges with the Board and community. Collectively, trustees, staff and families gain a holistic understanding of what's happening in our schools, throughout the division. GREAT NEWS – there are 17,447 students in the Division. This is a 323-student increase over last fall and an increase of 326 students from the spring budget.

#### **F. Music Report** - Layla Pretlaff - presented by Tandy Atchison

##### Book Fair

Fabric Bags that were made for music classes during Covid will be sold back to families for \$2 a bag, and the proceeds will go towards this year's Christmas Concerts. Samples are in the library.

##### Concert News

1) Our concerts are planned for Dec 13 Grades 1-2, and 3-4 and Dec 14 for Grades 5-6 Musical Theatre Show. Kindergarten is still TBA.

2) There are several upgrades needed in the gym for the sound system if performances are going to continue being held at the school in the future:

a) The ability to add 4-6 choir mics to the system so that we have a better balance with a recorded back up track and the voices.

b) 5 more hand held or headset mics for actors and soloists in the musical theatre production.

c) Staging for better viewing. (This one is super difficult to figure out a solution for. And it's not just for money reasons. The main barrier here is because we have no storage space for any staging because of the AJS cheerleading mats in the gym storage room which take up a lot of room.

3) We will be investing in the choir mic upgrades this year. These mics will help us for assemblies and can be justified as they help with specific outcomes in the curriculum.

4) We will rent handheld or headset mics for this year. If parents decide that having the concerts in our school gym is something we want to continue long-term, then we will need support from the parent group to purchase these extra microphones. These microphones are more difficult to justify from the school budget as a musical theatre production is not part of the curriculum. (Although there are learning outcomes covered through putting on a musical theatre show, there are less complex and less expensive ways to cover these concepts.)

5) There are no plans to purchase any staging at this time or in the future, due to storage considerations.

6) I am personally neutral on where to hold the concerts.

Theatre Pros:

1) A wonderful experience for the students, especially for the musical theatre show.

2) They have all the equipment and capabilities that we don't have in our gym.

Seating Info:

1) Seating in the Dow is approximately 500 with a maximum of 200 students allowed on stage

2) Seating in the gym is 836 with chairs lashed together. (This includes student performers)

Theatre Cons:

1) Limited dates available, especially in the last few years. Please note an early December date means a shorter and simpler concert simply because the students have less time to learn everything. Starting preparations any earlier isn't possible, because it cuts into curriculum teaching. Note: Each grade also prepares other performances during the year including Seven Habit Assemblies, Mother's Day for Grade 1, Year End, Ardrossan Night of Music, Ardrossan Parade Drumline

2) Limits what instruments we can use, (not able to bring orff instruments or world drums for example)

3) It costs a lot for the venue, and for the bussing for rehearsals.

Musical Theatre Props List - Please label items you want returned.

Snowman costume for 11 year old

Metallic wrapping paper in a variety of colours and patterns.

Portable curtain stand - This will likely need to be built. Please contact Mrs. Pretzlaff if you are able to help with this.

4 pairs of denim or canvas overalls for 11 year old's(for the elves that work in the stable.)

Present wrapping machine (imagine Prop only, not a working machine, maybe some boxes and pvc pipe? Contact Mrs. Pretzlaff if you can help)

Coloured or multi-coloured light(s) that turns on and off easily with switch or remote.

Large Manual that can be decorated or painted.

3-4 Christmas Trees (decorations optional, prefer smaller sizes 3'-6' )

Skeins of wool in a basket

Various knitted/crocheted hats and stuffies.

4 knitting machines (prop only, do not need to work)

tool bag with a few small tools

Cookie/cupcake carrier with clear top and handle for carrying.

Light switch covers, various machine parts that could include toggle switches, slides, gears etc. (clean and safe for kids' hands)

Small tools and other crafty things like clamps, or paint brushes

Circuit boards and scrap wires

Logs for campfire prop

Different sizes of Stockings

More items may be listed in future Bison Tales as the script evolves.

Thank you for your support!

Finally, I called the ALGC regarding raffling front row seats and here are three links if parents are interested. There is work that would need to be done to keep records of who purchased tickets and how many tickets each person ordered. I believe the draw also has regulations that must be followed. There are approved electronic services that can be used, but please note, they take a percentage. As long as the raffle ticket sales gross under 20,000 the application is very simple with ALGC and there is no wait for approval. Financial reporting on the raffle must be done within 60 days of the draw. AEP SA must make one transfer from their general bank account into the casino account and the funds received must follow the same regulations as our casino money does. As a staff member I am not eligible to help with any of this in any way, but here are the links.

**5. Movie Night** - consider a single movie next year to end earlier

**6. Next Meeting** November 15, 2022, 6:30pm

**7. Adjournment**

Chelsea motions to adjourn at 7:25. Meeting Adjourned.